

SIG COLLABORATION SURVEY

SECTION I. IDENTIFYING INFORMATION

1. Name of person completing survey:
2. SIG Project Name: _____
3. Position or title: _____
4. Organization:
5. Telephone number:
6. How long have you been employed with this organization?
7. How long have you been in your current position?
8. How long have you been a member of the SIG coalition?
9. How would you characterize your involvement with the SIG coalition? (Please check the one that applies to you.)
<input type="checkbox"/> very active <input type="checkbox"/> somewhat active <input type="checkbox"/> not very active <input type="checkbox"/> inactive
10. Please indicate whether you believe the following statement is true or false: Our community has a history of working together and solving problems.
<input type="checkbox"/> True. <input type="checkbox"/> False.

SECTION II. COALITION CHARACTERISTICS

Each of the following factors influences the collaborative process. After reading the brief description for each of the areas, please circle the number that best reflects your opinion of how your SIG coalition is functioning in each of the areas using the following scale:

- 1 = strongly disagree
- 2 = disagree
- 3 = neither agree nor disagree
- 4 = agree
- 5 = strongly agree

	Strongly disagree	Disagree	Neither agree nor disagree	Agree	Strongly agree
1. Communication: There is an established process for members to communicate <i>during</i> meetings.	1	2	3	4	5
2. Communication: There is an established process for partners to communicate <i>between</i> meetings.	1	2	3	4	5
3. Sustainability: The SIG coalition has a plan for sustaining members and resources. (A plan involves membership guidelines relating to terms of participation and replacement of members).	1	2	3	4	5
4. Research and evaluation: The SIG coalition has conducted a needs assessment to establish its goals.	1	2	3	4	5
5. Research and evaluation: The collaboration continues to collect data to measure goal achievement.	1	2	3	4	5
6. Political climate: The history and environment surrounding power and decision making are positive. (The political climate may be within the community as a whole, systems within the community, or networks of people).	1	2	3	4	5

	Strongly disagree	Disagree	Neither agree nor disagree	Agree	Strongly agree
7. Resources: The SIG coalition has access to needed resources. (Resources refer to environmental, in-kind, financial, and human capital).	1	2	3	4	5
8. Policies, laws, and regulations: The SIG coalition has changed policies or regulations that allow the collaboration to function effectively.	1	2	3	4	5
9. Connectedness: Members of the SIG coalition are connected and have established <i>informal</i> communication networks at all levels.	1	2	3	4	5
10. Connectedness: Members of SIG coalition are connected and have established <i>formal</i> communication networks at all levels.	1	2	3	4	5
11. Leadership: The leadership of the SIG coalition facilitates and supports team building.	1	2	3	4	5
12. Leadership: The leadership of the SIG capitalizes on diversity and individual and group strengths.	1	2	3	4	5
13. Community development: There is a communication system and formal information channels that permit the exploration of issues, goals, and objectives.	1	2	3	4	5
14. Understanding the community: The SIG coalition understands the community, including its people, cultures, values, norms, and habits.	1	2	3	4	5
15. Relationships and trust: Members of the SIG coalition trust each other and have strong relationships built on mutual respect.	1	2	3	4	5

	Strongly disagree	Disagree	Neither agree nor disagree	Agree	Strongly agree
16. Shared vision: Members of the SIG coalition have a shared and clearly understood vision.	1	2	3	4	5
17. Goals and objectives: Members of the SIG coalition understand and agree on goals and objectives.	1	2	3	4	5
18. Roles and responsibilities: Members of the SIG coalition are clear about their roles and responsibilities.	1	2	3	4	5
19. Roles and responsibilities: Members of the SIG coalition carry out their assigned responsibilities in a timely and efficient manner.	1	2	3	4	5
20. Conflict management: Conflict is resolved effectively so there is minimal disruption to the coalition.	1	2	3	4	5
21. Decision making procedures: The SIG coalition has effective decision making procedures that are clear to and supported by all members.	1	2	3	4	5

SECTION III. COLLABORATION OUTCOMES

Each of the following is a potential outcome related to the activities of your SIG coalition. After reading the brief description for each outcome, circle the number that best reflects the extent to which your SIG coalition has achieved each outcome using the following scale:

- 1 = our coalition *has not achieved* this outcome but *it is part of our plan*
 2 = our coalition *has not achieved* this outcome but *are making progress* towards it
 3 = our coalition *has not fully achieved* this outcome but *has made significant progress* towards it
 4 = our coalition *has achieved* this outcome
 5 = our coalition is *not working towards* this outcome

	Has not achieved but it is part of our plan	Has not achieved but are making progress	Has not fully achieved but made significant progress	Has achieved	Not working towards
1. A community assessment has been conducted: a comprehensive community needs assessment has been conducted.	1	2	3	4	5
2. A prevention plan has been developed: a comprehensive and integrated substance abuse prevention plan has been developed for our community, based on the findings from the needs assessment.	1	2	3	4	5
3. The prevention plan has been implemented: a comprehensive and integrated substance abuse prevention plan has been implemented in our community.	1	2	3	4	5
4. Resources have been leveraged: additional sources of money (e.g., grants, contracts for service, or cooperative agreements) have been obtained.	1	2	3	4	5
5. Resources have been redirected: prevention monies that were unallocated or misallocated have been redirected to substance abuse prevention efforts.	1	2	3	4	5
6. Resources have been coordinated: funding streams have been merged and duplication of services has been reduced.	1	2	3	4	5

	Has not achieved but it is part of our plan	Has not achieved but are making progress	Has not fully achieved but made significant progress	Has achieved	Not working towards
7. Relationships have been developed: new and improved relationships and networks have been built among local organizations, agencies, and groups.	1	2	3	4	5
8. Inter-organizational planning and coordination: local agencies are planning and coordinating funding opportunities and the delivery of substance abuse and related services.	1	2	3	4	5
9. Community awareness has increased: there has been an increased awareness and understanding of substance abuse issues in our community.	1	2	3	4	5
10. Strategies have been implemented: research-based substance abuse prevention efforts have been implemented in the community.	1	2	3	4	5
11. Strategies are achieving positive outcomes: the evaluation results of our research-based substance abuse prevention efforts are demonstrating positive outcomes.	1	2	3	4	5

SECTION IV. CHALLENGES TO COLLABORATION

Each of the following factors is a potential challenge to the collaborative process. After reading each statement, please circle the number that indicates the extent to which you agree that a given statement is true for your organization(s):

1 = strongly disagree

2 = somewhat disagree

3 = somewhat agree

4 = strongly agree

	Strongly Disagree	Somewhat Disagree	Somewhat Agree	Strongly Agree
1. There is a lack of community awareness and understanding of substance abuse issues.	1	2	3	4
2. The SIG coalition lacks the necessary resources (e.g., staff, money, and in-kind support) to implement planned activities.	1	2	3	4
3. There is a poor understanding of the SIG prevention model among coalition members.	1	2	3	4
4. There is no clearly defined leader to initiate and guide implementation of the SIG initiative.	1	2	3	4
5. There is a lack of a shared vision for the SIG initiative among coalition members.	1	2	3	4
6. There is a lack of commitment to the initiative by SIG coalition members.	1	2	3	4
7. The SIG coalition lacks the knowledge and skills necessary to address identified problems.	1	2	3	4
8. There is not enough time to accomplish our goals and objectives.	1	2	3	4
9. The SIG coalition is lacking the “right” members (e.g., those with influence and leadership skills).	1	2	3	4
10. There are turf issues among SIG coalition members.	1	2	3	4

Has your SIG coalition experienced challenges other than those identified above?

☐

No

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Yes (Please describe other challenges or obstacles your SIG coalition has experienced in implementing its SIG initiative.)

Thank you for your time in completing this survey.